

TO ENCOURAGE PERSONAL AND
PROFESSIONAL DEVELOPMENT

21st Century Skills Workshops

FALL 2019

COMPLETE 12 WORKSHOPS AND EARN OUR
FREE JOB READINESS TRAINING ACADEMY
CERTIFICATE

Questions? Call (619) 644-7614 or E-Mail: GrossmontStudentEmployement@gccd.edu
Facebook: Grossmont College Career Services

GROSSMONT
COLLEGE



Career Services



September

TOPIC

DATE

TIME

| | | |
|---|-------------------------|-----------------|
| Time/Stress Management | Friday, 9/6/19 | 10-11 am |
| Self Awareness | Friday, 9/6/19 | 11-12 pm |
| The Why | Friday, 9/13/19 | 10-11 am |
| Team Building/Collective Puzzle | Friday, 9/13/19 | 11-12 pm |
| Preparing for Interviews | Tuesday, 9/17/19 | 11-12 pm |
| Effective Communication/Feedback that Works | Friday, 9/20/19 | 10-11 am |
| Building a Resume | Friday, 9/20/19 | 11-12 pm |
| Digital Fluency/LinkedIn | Friday, 9/27/19 | 10-11 am |
| Social/Diversity Awareness | Friday, 9/27/19 | 11-12 pm |

October

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| Creating an Elevator Pitch | Wednesday, 10/2/19 | 11-12 pm |
| The Why | Friday, 10/4/19 | 10-11 am |
| Preparing for Interviews | Friday, 10/4/19 | 11-12 pm |
| Creating an Elevator Pitch | Monday 10/7/19 | 11:30-12:30 pm |
| Building a Resume | Monday 10/7/19 | 2-3 pm |
| In-Demand Jobs | Wednesday 10/9/19 | 11-12 pm |
| Effective Communication/Feedback that Works | Wednesday 10/9/19 | 3-4 pm |
| Entrepreneurial Mindset | Friday, 10/11/19 | 10-11 am |
| Customer Service | Friday, 10/18/19 | 10-11 am |
| Financial Literacy/Budgeting | Friday, 10/18/19 | 11-12 pm |
| Leading Without Formal Authority | Friday, 10/25/19 | 10-11 am |
| In-Demand Jobs | Friday, 10/25/19 | 11-12 pm |

November

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| Stretching for Success/Leadership | Friday, 11/1/19 | 10-11 am |
| Time/Stress Management | Friday, 11/1/19 | 11-12 pm |
| Social/Diversity Awareness | Wednesday, 11/6/19 | 1-2 pm |
| Financial Literacy/Budgeting | Friday, 11/8/19 | 10-11 am |
| Customer Service | Friday, 11/8/19 | 11-12 pm |
| Unconscious Bias | Wednesday, 11/13/19 | 1-2 pm |
| Creating an Elevator Pitch | Friday, 11/15/19 | 10-11 am |
| Building a Resume | Friday, 11/15/19 | 11-12 pm |
| Team Building/Collective puzzle | Friday, 11/22/19 | 10-11 am |
| Leading Without Formal Authority | Friday, 11/22/19 | 11-12 pm |

• Dates and times may be subject to change

RSVP → <https://tinyurl.com/y28zflf4> OR scan

